



Internal Control Institute of Zimbabwe
"Recognising Competency World Wide"

28-29 July 2022 @ Tamarind Resort Kariba

INTERNAL CONTROL & FRAUD PREVENTION

Keeping Fraud Away and Saving Your Business

One of the ways that we can combat Fraud within our business is by the strong use of Internal Control. Here we will discuss how the Internal Control of people, processes, and technologies must all play a part in the fight against fraud.

This training course on Internal Control and Fraud Prevention highlights the challenges every business and individual face in ensuring safe Internal Controls. Looking at all areas that can be affected by Fraud, it will highlight the risks now faced by the world of business and methods to protect us against them.

TYPES OF CONTRACTS COVERED

- Different kinds of fraud
- Who commits Fraud and Why?
- Risks and Risk Analysis for Fraud
- Internal Controls to combat Fraud
- Hacking business systems
- Investigating Fraud from within the business

WHO SHOULD ATTEND

- Internal Control Department
- Risk Mangers/ officers
- Finance Managers/ Officers
- Auditors
- Loss Control Managers/ Officers
- Accountants
- IT Department
- Procurement Managers/ Officers/ Interns
- Audit Committees
- Managers needing a broader understanding of how to investigate all types of fraud
- Anybody who is using technology for business
- Members of fraud teams who need to learn more about targeting internal fraud
- Managers needing a broader understanding of how Fraud will attack their business

COST OF PARTICIPATION - 10% Discount for Members *(Prices are subject to Change)*

OPTION 1: ZWL 840 000.00

Conferencing, Full Board Accommodation, Teas, Lunches, Refreshments & Certificate of Participation.

OPTION 2: ZWL 450 000.00

Conferencing, Teas, Lunches, Refreshments & Certificate of Participation.

BANKING DETAILS

Name of Bank: First Capital Bank - Highlands Branch
Name of Acc: Internal Control Institute Zimbabwe
Account No.: RTGS. 2143-1104229

IN-HOUSE TRAINING
Our in-house training is conducted either in-person at your location or virtually at a time convenient for you.

FOR ALL YOUR BOOKINGS CONTACT:

Tell: +263 242 443124 / Cell: +263 771 897 378 / +263 772 675 810
admin@internalcontrolinstitute.co.zw / info@internalcontrolinstitute.co.zw

TRAINING METHODOLOGY

This course will utilize a variety of proven learning techniques to ensure maximum understanding, comprehension, retention of the information presented.

LEARNING OBJECTIVES

After completing this course, you will be able to:

- Understand Fraud, who commits it, and Why?
- Understand Risk and How to assess it
- Know Why Internal Controls are needed and How to decide which to employ
- Understand how easy it is to Hack your systems
- Be equipped to investigate Fraud properly
- Ensure your IT and computer systems are effectively monitored
- Understand how clever and advanced organised-crime, can be the threat posed to your business
- Safeguard yourself and your business

ORGANISATIONAL IMPACT

This Internal Control and Fraud Prevention training course will benefit organisations in all business sectors by:

- Enhancing appreciation of the increasing Risk of Fraud
- Increasing awareness and, therefore, the safety of the business
- Showing employees where to look for weaknesses in their Systems
- Giving them the tools and techniques to better assess the Risk of Fraud
- Showing them how to detect Fraud and thereby stopping further instances

PERSONAL IMPACT

This training course will enable delegates to enhance their personal knowledge in the following disciplines:

- Know how to recognise those within the business that may commit Fraud
- Learning about and Evaluating the fraud risks
- Understanding why we need Internal Control
- Understand the Controls that can be used
- Investigation Techniques to help you find that Fraud



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COURSE OUTLINE

Understanding Fraud

- Knowledge Check
- What is fraud?
- Who commits fraud?
- The Fraud Triangle
- Fraud in the Digital World

Risk and What to Look For

- What is Risk?
- Methods of Risk Analysis
- Identification of Risk Exposure (The 4 T's)
- Risk Register
- Managing Risk

Internal Controls

- Internal Control as a Positive Process
- Pressure on Internal Controls
- Systems Development and Risk to Controls
- COSO – Internal Control Integrated Framework
- 3 Types of Control – Preventative, Detective and Corrective
- Information Security

Hacking Your Business

- All things are Hackable
- Hacking Biometrics
- Everything Connected – Insecurely
- Loss of Privacy
- Hacking Your Home and Business

Investigating and Finding Fraud

- Investigation Methods (Overt and Covert)
- What is Evidence?
- Collecting the Proof
- When to include Law Enforcement
- Wrap up Discussion about the Weeks Work



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Registration Form

Name of Course:

REGISTRATION DETAILS	
Company Name	
Postal Address	
Postal Code	
Telephone Number	
Fax number	
Email Address	
City and Country	
Nature of Business	
Training Officer	

Name	Designation	Email Address

Nominees:

Authorisation

This Contract is not valid without a signature.

Name:..... Position:.....

Signature:..... Date.....

Method of Payment (Please Tick)

Direct Deposit.

Electronic Transfer

Cash Payment

BANKING DETAILS

Internal Control Institute Zimbabwe
 Barclays Bank
 Highlands Branch
 Account No. 2143-1104229

1. Payment Terms: On the return of a registration form, full payment is required within 7 working days. Payment must be received prior to the conference date. Internal Control Institute of Zimbabwe reserves the right to refuse entry into the conference or workshop should full payment not have been received prior to this date. Cancellation will be charged under the terms set as below.
2. Cancellations; No Shows & Substitutions: Cancellations received in writing more than 21 days prior to the event conference or workshop to be held carry a 50% of the event fee as cancellation fee. Should cancellation be received between 21 days and the date of the event, the full conference fee is payable and non-refundable . Non-payment or non attendance does not constitute cancellation . No shows will be charged the full Registration fees. Cash alternatives will not be offered, however, substitutions at no extra charge are welcome.
3. Alterations to advertised package: Internal Control Institute of Zimbabwe reserves the right to alter this programme without notice or penalty and in such situations no refunds or part-refunds or alternative offers will be made. Should Internal Control Institute of Zimbabwe permanently cancel an event, for any reason whatsoever, the Client shall be well provided with a credit of the equivalent amount paid towards the cancelled event.
4. In the case of a postponed event no refunds will be made as arrangements for attending on the next event will be considered.
5. For a canceled event Internal Control Institute of Zimbabwe will not be responsible for covering airfare, accommodation, or other travel costs incurred by clients
6. Copyright: All intellectual property rights in the materials distributed by Internal Control Institute of Zimbabwe in connection with this event are expressly the property of Internal Control Institute of Zimbabwe